

OUR COMMITMENT DURING A NATIONAL LOCKDOWN

We will follow a timetable that replicates our usual school day to ensure continuity of education for all of our students. This remote timetable will expose our students to the full breadth of subjects that Frensham is proud to offer whilst ensuring that there are regular rest breaks and the opportunity for exercise and relaxation.

The timetable is as follows:

PERIOD 1 (Pre-set for Year 7-9. Year 10-13, flexible and by agreement between the teacher and students)	8.30 - 9.25 (55mins)
BREAK	5 mins
PERIOD 2	9.30 - 10.25 (55 mins)
BREAK	25 mins
PERIOD 3	10.50 - 11.35 (45 mins)
BREAK	15 mins
PERIOD 4	11.50 - 12.35 (45 mins)
LUNCH	12.35 - 1.30 (55 mins)
TUTOR TIME / NOTICES	1.30 - 1.45 (15 mins)
PERIOD 5	1.45 - 2.30 (45 mins)
BREAK	5 mins
PERIOD 6 (Pre-set for Year 7-9, Year 10 - 13, flexible and by agreement with teacher and students.)	2.35 - 3.20 (45 mins)
BREAK	10 mins
PERIOD 7 ECA (optional)	3.25 - 4.15 (55 mins)



IN A NUTSHELL:

- Period 1 and Period 6 lessons will be pre-set for Year 7, Year 8 and Year 9.
- Period 1 and Period 6 will be live taught or pre-set for Year 10 to Year 13 depending on the subject and needs of the students. Students will be informed of the approach that is relevant to their class.
- Period 2-5 will be live Teams lessons for all year groups.

LIVE LESSONS

Our remote learning will continue to be delivered via Microsoft Teams. To ensure that we maintain our high standards of teaching and learning, we will continue to deliver lessons in a number of ways. All of our live lessons will be taught; however, there are many forms that this can take. Some teachers may teach for the beginning of the lesson and set work for the rest, some may set project-based work, some may live teach for the entire lesson, some may split students into Team groups for collaborative working and so on. However, whichever method the teacher employs, they will be available for the entire lesson to continue to provide support and encouragement. The diversity of how we deliver our lessons is what we believe makes Frensham special. It develops within students a variety of study skills, and even in a period of remote learning we will continue to do this.

HOMEWORK

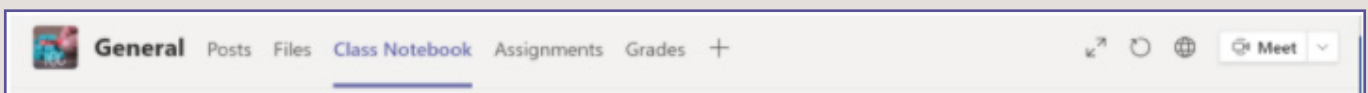
Throughout a period of remote learning there will be no homework set for Year 7 to Year 9 students. This will relieve some students of additional pressure and stress; however, we also acknowledge that some of our students' want to work into the evening and there will be optional extension tasks set for those who desire them. Homework may continue to be set in Year 10 and Year 12 depending on the requirements of the course and subject, although this will only be set if it is necessary to the course. Further details of this will be communicated to students by their teachers; however, again, our priority is to not overwhelm the students during this uncertain time whilst keeping their education firmly on track. For Year 11 and Year 13, their homework will continue as normal and as appropriate.

OUR COMMITMENT TO STUDENTS WHO ARE SELF-ISOLATING, WHEN NOT IN A LOCKDOWN

Traditionally, students who are absent from school are ill and need to rest and therefore are unable to follow their timetabled lessons remotely. We now find ourselves in a very different situation and when students are at home isolating, they are often able to work and are frustrated that they cannot be in school. Therefore, it is imperative that we ensure that continuity of education is available and that they do not fall behind or miss out. If your child is well but absent from school due to having to self-isolate, they will still be able to access the curriculum. Please find below further details of how to access this remote provision.

LESSONS:

- All lesson work is set in the student's class team in their Class Notebook.
- They will find the Class Notebook tab at the top of every page within their class team:



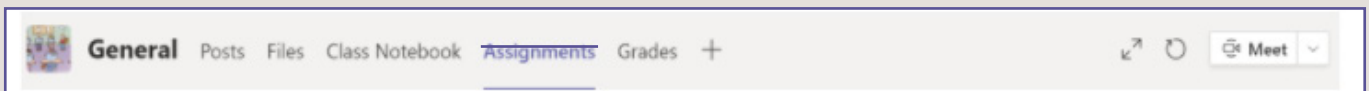
- Sometimes, their teacher will use Class Notebook as their online exercise book where they will set and mark their work. Sometimes, their teacher will use Class Notebook as a resource bank.
- Their Class Notebook acts as their online file, keeping all of their electronic learning in one easily accessible place.



- In addition to accessing their work via Class Notebook, please Teams Chat their teacher with any questions or queries. Teams Chat is the quickest way to speak to them. They can find the Teams chat tab on every page in Teams.
- Where appropriate work will be marked via Teams Assignments and/or OneNote, depending on the nature of the task.

HOMWORK:

- All homework will be set in their class team via Assignments.
- They will find the Assignments tab at the top of every page within their class team:



- Their homework may be required to be completed via Class Notebook, a quiz or a form and be submitted via Teams. They can do this by 'returning' their work.
- Their homework may be completed in their physical exercise book or on paper.
- Please ensure that they carefully read how to submit their homework.
- Where appropriate homework will be marked via Teams Assignments and/or OneNote, depending on the nature of the task.

Teams Assignments acts as a live record of work set to help students keep track of what they have been set and what they have and haven't completed. The deadline function also reminds them if they have missed a deadline. This can be very helpful for students who struggle to manage their time and keep track of the academic demands that they may have.


LIVE TEACHING FOR STUDENTS WHO ARE ABSENT FROM SCHOOL:

- All self-isolating Year 7 to Year 9 students will be able to access their lessons via their Class Notebook as they did with the pre-set lessons in lockdown. Teachers will mark their work and will be available via Teams chat to offer guidance.
- All self-isolating Year 10 to Year 13 students will be able to log into live lessons via Teams. They can do this in the exactly the same way through Teams by joining their class team meeting.
- If they log into a live lesson, they will follow the lesson and their screen will show the board that is on display in the classroom. They will be able to hear the teacher and their classmates, and they will be able to interact remotely.

EXAMS (FOR STUDENTS WHO ARE DUE TO TAKE AN INTERNAL EXAM, BUT ARE SELF-ISOLATING AND WELL ENOUGH TO TAKE THE EXAM):

- We would like to, where possible, give students at home the opportunity to sit the exams 'real time'. Therefore, if they are at home and are well, we will send them the exam paper before the exam is due to start via Teams.
- We will ask them to have their video on and we will invigilate the exam remotely.
- We will then ask them to submit the paper within five minutes of the exam ending.
- If they are handwriting, we will ask that they take a photo as evidence and then post the exam script in. If they are typing, we would ask that they submit the paper.



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- Please let their Head of School know if they are well enough to take their exams remotely and we will ensure that we set this process up for them.

We cannot discount that there may be a possibility that the GCSE and A Level exams may move to CAGs or TAGs again this year. It is, therefore, important that we are able to provide evidence of their exam results and that we can confidently say that they were as a result of exam conditions.